

Subject: Last Minute Tournament Day Information
Date: February 23, 2019 at 11:46 PM



Hello Coaches and Coordinators!

We are almost there, just ONE WEEK until tournament day! Are you excited? Nervous? Some of both? Well we've got some last minute information to help the day go smoothly. We apologize for the long email but it is worth the read as it contains important pre-tournament and tournament day information.

FOOD!

Lunch:

We have been working hard in collaboration with North Carolina Central University to provide quick and cost effective food options across campus. There are several campus dining options that will be open as well as food trucks near each venue (see the [competition site map](#)).

AND to make it even easier NCCU is selling pre-paid meal tickets. These tickets will be accepted at all campus dining locations and all food trucks. The idea is to help keep the lines moving faster. **We HIGHLY recommend purchasing these tickets ahead of time.** They are available for coaches to purchase [here](#).

Teams will get their pre-purchased tickets with their registration packet on tournament day.

Tickets can only be purchased in advance by coaches until **February 27th 11:59pm**.

Tickets will also be available at several locations across campus on tournament day but save the headache and get them now! Coaches can purchase up to 25 tickets for their team members, parents, and friends.

- \$6.75 a person
- All you can eat buffet at the dining hall
- Food truck meals include a drink (see attached for menus)

Coffee and breakfast:

WEATHER PERMITTING there will be tents set up at each venue selling breakfast sandwiches, coffee, tea, etc. (see the [competition site map](#))

PARKING

A few important notes about parking –

- Carpool if possible! While NCCU does have a fair amount of parking we have upwards of 2,000 people coming to campus!
- The main area for parking is the deck and surrounding lot on E. Lawson Street. While most venues do have lots by the buildings they are fairly small and will fill up quickly.
- Plan to park and stay rather than trying to drive between venues.

Tournament day

1. First things first – coaches should come to the registration desk in the McDougald-McLendon Arena to pick up their team's packet. ONLY coaches may pick up the registration packet for their team. The packet includes:

- Programs
- Certificates
- Parade line up info
- Any pre-purchased meal tickets

We will also have people to help you check to make sure you have all of your forms prepared and the right number of copies. Just in case!

2. Prop drop off – please do not drop off props until 45 minutes before your performance time. These helps keep the drop off line flowing and the hallways clear. There are no spaces available for prop storage
3. Spontaneous check in is 20 minutes before your scheduled time.
4. Awards line up starts at 4:30 in front of McDougald-McLendon Arena with the ceremony starting at 5:00. Teams are encouraged to bring/make banners to represent their school or organization!

Please let us know if you have any questions or concerns! Good luck to all teams and we will see you on March 2nd.

Lexie Groner
Tournament Director

Tom Hansen
Regional Director